

What a Budget Advisor Can Do to help

Provide free, confidential, non-judgemental advice

Listen to you and assess with you what needs to be done

Do Weekly/Fortnightly household budget and Cash Flow to clarify your exact monetary situation

Give advice to help people make decisions with their money problems

Give advice on Money Saving tips

Help with **PERSONAL** Tax Returns

Negotiate with Creditors on your behalf

Ensure you are getting all your entitlements from WORK AND INCOME or INLAND REVENUE

Advocate on your behalf with Agencies like Work and Income, Banks, Courts, Repossession Agents, etc,

Refer you to other Agencies for appropriate help, like Birthright, Health Services, Family Counselling, Emergency Housing.

Clients using our Service

Please be aware that the Budget Advisor cannot make appointments with a Work and Income Case Manager for you

We do not work for Work and Income so we are not in charge of their Staff or funds and are not linked to their Computers

We do not discuss your financial affairs with anyone unless you have agreed to us talking on your behalf, e.g. Landlord

We are able to help you complete forms for all Government Departments

We are able to mediate on your behalf in most things but we are not Doctors or Solicitors, and will advise you to seek more professional help if required

We are passionate about what we are able to achieve for our clients and will always be looking after their interests

You or our Advisor will be able to cease working together at any given time

We are Free Trained Voluntary Budget Advisors

PLEASE NOTE: WE DO NOT HAVE ACCESS TO ANY MONEY.

Our Office Hours

Monday – Friday

9.00am – 5pm
ph: 5666-357
for an appointment

Tuesday's (Late Night)

9.00am – 7.00pm
Last Budget Appointment 6pm

For **Personal** Tax Returns and Advice call in, before 7.00pm.

WORK AND INCOME OFFICE

Lower Hutt: (Mondays) 9.15am -12pm
Please ring your Case Manager or Fran, front desk.

Naenae: (Tues & Thurs) 9am-12.pm
You need to make an appointment with WINZ please ring **Ph 0800 559 009**

Wainuiomata: Arrange an appointment with your Case Manager at WORK AND INCOME Wainuiomata

Clients Should Bring Documents

Recent correspondence and debts from;

**WORK AND INCOME,
INLAND REVENUE
COURTS**

**Outstanding Accounts for
PHONE
POWER
HIRE PURCHASES
LOANS
DOCTORS
DENTISTS
ETC**

**CURRENT
BANK STATEMENTS
PAYSLIPS**

Clients, should bring all documents that can help prepare their Budget.

Our Mission Statement

The Hutt City Budget and Advocacy Service is dedicated to the provision of budgeting skills to individuals and families in the Hutt. Through a free, non-judgmental, supportive, confidential and culturally aware service. Within the Code of Ethics and Standards required by the New Zealand Federation of Family Budgeting Service.

Objectives

*The Hutt City Budget and Advocacy Service exists to help individuals and families find satisfaction and security in handling their financial affairs through the development of Money Management skills by;
A one to one relationship with a client and an Advisor
Working with the principle to educate an understanding that affording sufficient good food and basic necessities in a family would promote good physical and mental health in adults and children.*



Ph: 5666 357

Fax: 5666 065

www.budgetservice.org.nz

**HARWARDEN HOUSE
24 KNIGHTS ROAD
CORNER STEVENS GROVE
ENTRANCE 1 STEVENS
GROVE
LOWER HUTT**

The Hutt City Budget and Advocacy Service has been a Volunteer Budget and Advisory Service since 1973